

Person I Details			
<b>Name</b>	Charles Donald	<b>Period Covered</b>	1 September – 30 November 2023

Expenses Incurred								
Dates	Destination	Purpose	Travel				Other (Including Hospitality Given)	Total Cost
			Air	Rail	Taxi/Car	Accom/ Meals		
8 September 2023	London	Booking amendment charge of £30 due to time change for the Eurostar outbound ticket		30.00				30.00
11 September 2023	Paris	Metro tickets purchased whilst attending the OECD Bureau meeting		3.60				3.60
19 September 2023	London	Private milage used for return travel from home to Heathrow airport, travelling			16.20			16.20

		to attend an external event						
19 September 2023	London	Parking at Heathrow airport due to attending an external meeting in Ireland					47.90	47.90
19 September 2023	Dublin	Taxi taken from Dublin airport to meeting location			24.50			24.50
3 October 2023	Leeds	Dinner purchased whilst attending the UKIB Board meeting				10.10		10.10
4 October 2023	Leeds	Breakfast purchased whilst attending the UKIB Board meeting				5.00		5.00
5 October 2023	Leeds	Breakfast purchased whilst attending the UKIB Board meeting				5.00		5.00
23 October 2023	Paris	Metro tickets purchased whilst attending the OECD Bureau meeting		7.32				7.32

24 October 2023	Paris	Lunch purchased whilst attending the OECD Bureau meeting				9.83		9.83
24 October 2023	Paris	Breakfast purchased whilst attending the OECD Bureau meeting				2.78		2.78
24 October 2023	Paris	Dinner purchased with colleague attending the OECD Meeting				40.00		40.00
25 October 2023	Paris	Breakfast purchased whilst attending the OECD Bureau meeting				3.14		3.14
29 November 2023	Leeds	Dinner purchased whilst attending the UKIB Board meeting				9.95		9.95